



Indian Aviation Academy

National Institute of Aviation Management & Research Society
A joint venture of AAI, BCAS & DGCA, Govt. of India



TRAINAIR
PLUS

FULL MEMBER

No. IAA/1109/Dir/Misc./2022/4809

November 21, 2022

1. Regional Executive Director,
Northern/Eastern/Western/Southern/North-Eastern Regions
New Delhi/Kolkatta/Mumbai/Chennai/Guwahati

2. Airport Director, Airports Authority of India, Chennai/Kolkatta

3. The Principal, CATC, Allahabad

Sub: Commencement of offline (classroom) trainings at IAA for AAI participants

Sir,

In accordance with the approvals received, from Competent authority, we are pleased to announce the commencement of offline (classroom) trainings at IAA for AAI participants.

As per practice, officers can register for trainings through the IAA's "NAMANKAN" app, or on IAA Website. The step wise registration process is attached herewith for reference please.

It may be noted that the final acceptance of a participant is based upon approval from concerned APDs and REDs and availability of seats for the training. As such it is requested that the participants should be relieved for training only on receipt of a formal training invite from IAA.

IAA sincerely requests all HODs/APDs and REDs to kindly complete the nomination approval processes at the earliest so that necessary training invitations can be sent well in time and the participants can make their travel plans. Your kind support and cooperation in this regard will help IAA in the smooth conduct of these trainings.

Thanking You

Yours sincerely,

(Manoj Chansoria)

GM(Trg.)/Offctg. Director, IAA



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Instructions for trainees to register on the system through their respective

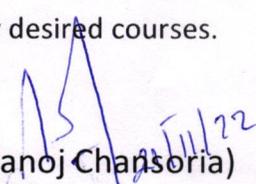
HoDs/REDs/APDs:

On Namankan app:

1. Android users, click on <https://play.google.com/store/apps/details?id=com.iaa.trainingapp&hl=en> IN and iOS users, click on <https://apps.apple.com/am/app/namankan/id1450381873>
2. Or Search for Namankan app on iOS or Android Appstore.
3. Click on Register below the Login button.
4. Enter your details and click on Next.
5. Wait for the OTP on your mobile number, enter it and then click Next.
6. Now, login to your email and click on the link received from Namankan to verify your email id.
7. Once, the email is verified, come back to Namankan app and login with your newly created credentials.
8. Click on Profile at the lower right corner of the app.
9. Correct and input all your details and then click on Next.
10. Check/Click on Are you a working professional and input all your organisation details like Employee ID, Official Email id, Designation, Discipling, Date of Joining, Date of Retirement and Station.
11. If your station is not available, click on Other and input the Station name and region.
12. Once all details are filled click on Update, if this email is different than the email you used to register initially, an OTP will be sent to your Official Email id.
13. Now, login to your official email id and enter the OTP in Namankan app and click confirm/ok.
14. Now, click on Home and nominate for your desired courses as and when you wish to.

On website:

1. Go to <https://iaa.edu.in>
2. Click on Login at the top right corner and then on Register.
4. Enter your details and verify your mobile by typing your OTP received on mobile.
5. Click on the link sent on your registered email to verify email.
6. Login with your newly created credentials (your username will be the email you used for registration).
7. Click on My Account and then on Edit Personal Information, complete personal details and then click Yes against Are you a working professional?
9. Fill your other details and click on update, if this email is different than the email you used to register initially, an OTP will be sent to your Official Email address.
10. The website will ask for OTP, login to your official email id to get the OTP and enter it to verify your details.
11. Now click on Courses menu or Home menu to view and nominate yourselves for any desired courses.


(Manoj Chansoria)
GM(Trg.)/Offctg. Director, IAA