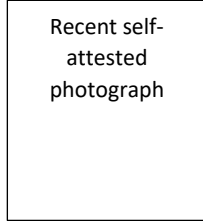


APPLICATION FOR THE POST OF DUTY MANAGER (FACILITY MANAGEMENT)

Format for Application

- (i) Name: _____
(ii) Date of Birth: _____
(iii) Address for correspondence: _____
(iv) Contact No: - Landline: _____ Mobile: _____
(v) Email ID: _____
(vi) Academic Qualification (In reverse order, starting from the latest)



S.No.	Degree	Year		Stream/Subjects	University	Class/Division Distinction (if any)
		From	To			

- (vii) Relevant Experience:
(a) Year wise tasks/highlights of similar nature carried out during last 06 years with all details including employer, position held & pay.

S. No.	Organisation	Post Held with Pay	Year		Responsibility Handled	Remarks
			From	To		

(b) Certificate from the previous employer regarding vigilance/disciplinary clearance during the job with the organisation to be enclosed.

- (viii) Details of RTGs/ NEFT (if applicable)
UTR No.: _____
Dated: _____

Place:

Date:

Signature:

Name: